



JOB POSTING: BILINGUAL PROFESSIONAL LEARNING LEAD

Outdoor Play Canada (OPC) is a national not-for-profit organization that brings together advocates, practitioners, researchers, and partner organizations to promote, protect, and preserve access to play in nature and the outdoors for all people living in Canada. OPC provides leadership to galvanize the outdoor play movement across Canada to promote the health and wellness of Canadians and the environments in which we live. OPC's strategic priorities are to provide leadership and strategic direction for the outdoor play sector, serve as a central portal of credible information on the outdoor play sector in Canada, amplify efforts and successes related to outdoor play, and convene and facilitate collaborations among members of the outdoor play movement.

The Canadian Centre for Outdoor Play (CCOP) is a collaboration between OPC, the Healthy Active Living and Obesity (HALO) Research Group at the CHEO Research Institute, Algonquin College and Andrew Fleck Children's Services (AFCS), as well as partners within the outdoor play sector in Canada. The CCOP aims to lead demonstration projects, inform policy and practice, provide continuous professional learning opportunities, conduct applied research, and lead nationwide knowledge translation and mobilization efforts to advance outdoor play and learning efforts for the benefit of children, their care providers, their families, and the environment in which they live. Learn more about the [CCOP here](#).

JOB DESCRIPTION:

OPC is looking to hire a Bilingual Professional Learning Lead for 6 months to develop and help deliver 5 free French-language workshops (3 virtual, 2 in-person) to Franco-Ontarian communities and launch a francophone community of practice on inclusive outdoor play for children with disabilities, building off of the Canadian Centre for Outdoor Play's existing national English community of practice. The position will involve working with our team to adapt and disseminate existing bilingual educational resources into French-language formats tailored to Franco-Ontarian early childhood educators, caregivers, and families.

Available from: September 14th, 2026

Wage: \$32.00/hour

Hours: part-time (25 hours per week)

Location: 415 Corkstown Rd, Ottawa, ON (hybrid work from home and Franco-Ontarian communities)

Closing Date: Until filled

Apply: ldelannoy@outdoorplaycanada.ca

RESPONSIBILITIES:

- Responsible for development, adaptation, and delivery of 5 French-language workshops to Franco-Ontarian communities, prioritizing rural and remote communities. Workshops will be delivered in a combination of in-person and virtual settings.
- Liaise with OPC staff and Franco-Ontarian early childhood education (ECE) communities
- Act as a key communicator and community builder between project staff and Franco-Ontarian communities
- Organize meetings and prepare relevant workshop materials
- Conduct needs assessments of Franco-Ontarian communities to ensure content is relevant and grounded in local realities
- Participate in OPC and CCOP meetings and other meetings as required
- Perform work in accordance with the provisions of the Occupational Health and Safety Act and Regulations and all OPC policies and procedures related to Occupational Health and Safety
- Keep all mandatory training up-to-date

QUALIFICATIONS:

- Bilingual in French and English (essential)
- Bachelor's Degree in an education field
- Two to three years' experience working with early learning and childcare programs and children with disabilities
- Demonstrated skills in leading trainings/workshops
- Strong knowledge of early childhood development
- A love of the outdoors
- Ability to take guided initiative and to work in an organized fashion
- Excellent communication, interpersonal and organizational skills
- Demonstrated collegiality, professionalism and team skills
- Excellent computer skills (word processing, email, presentations)
- Capable of effectively handling multiple priorities simultaneously
- Ability to respond to project-related issues during office hours
- Strong work ethic and motivation
- Demonstrated initiative, flexibility and ability to work independently
- Police Record Check for vulnerable populations (essential)

WORKING CONDITIONS

- Able to work remotely
- Able to travel to rural and remote Franco-Ontarian communities

- Able to work in a dynamic environment and be able to multi-task
- Able to prioritize workload effectively
- Able to be flexible with working hours in order to meet deadlines
- Able to work under tight deadlines in a competitive environment
- Able to work on a team as well as independently
- Able to professionally interact with children, families, practitioners, community members, Indigenous leaders, colleagues, visitors, partners, and representatives from various levels and organizations

Personal Suitability: The ideal candidate should have a passion for teaching and learning about outdoor play and inclusion in early childhood education. They should also have strong coordination ability and potential, excellent organizational skills, an appreciation of outdoor play, interpersonal and communication skills (speaking, writing, presenting), good judgment and be reliable, thorough, a self-starter with demonstrated initiative, creative, a team player, flexible, accommodating and ambitious. The candidate is expected to uphold OPC's strong commitment to promoting and supporting equity, diversity, and inclusion (EDI) efforts and applying an EDI lens and a continuous improvement approach to their work.

Interested candidates should submit a cover letter of interest, curriculum vitae and contact information for three references to Dr. Louise de Lannoy, Executive Director of Outdoor Play Canada, by email to ldelannoy@outdoorplaycanada.ca

OPC values diversity and we encourage all qualified applicants to apply. Accommodations will be made throughout the application and interview process if needed as per the Accessibility for Ontarians with Disabilities Act (AODA). Should the applicant require any accommodations during the application process please notify OPC as per the AODA.

We thank all applicants for their interest. However, only those invited for an interview will be contacted.